

Emma Grace Taylor
Manatee County, FL | emmagrace@email.com | (123) 456-7890

Objective

Motivated and dependable homeschool high school graduate with strong communication, organization, and leadership skills developed through volunteer service, self-directed learning, and family management. Seeking opportunities to grow through real-life experiences that serve others and build responsibility.

Education

Homeschool High School Diploma

Graduation Date: May 2025

Relevant Coursework: Consumer Math, English Communication, Life & Family Skills, Digital Media, Children's Ministry Leadership

Key Skills

- Time management & independent study
- Childcare and early childhood education
- Home organization & meal planning
- Event coordination & planning
- Creative writing and journaling
- Microsoft Word, Google Docs, Canva
- Digital communications & design
- Budgeting, spreadsheets, and planning

Experience

Children's Ministry Volunteer

Local Church – Manatee County, FL

2019–Present

- Led preschool and early elementary Bible lessons
- Created weekly activity plans and organized classroom supplies
- Communicated with parents and served as a team leader for VBS events
- Learned patience, group management, and clear communication

Family Household Manager (Apprenticeship Role)

Taylor Family Home

2018–Present

- Helped plan and cook family meals, using budgeting and grocery planning
- Managed family chore routines, sibling schedules, and animal care

- Organized closets, homeschool curriculum shelves, and family projects
- Developed strong leadership and accountability through daily tasks

Creative Projects (Independent)

Ongoing

- Wrote and edited weekly blog posts on faith and family life
- Designed digital flyers for church and homeschool events using Canva
- Assisted in planning family yard sale and donation drives

Awards & Accomplishments

- Completed “Real Learning for Real Life” Homeschool Program
- Memorized and recited over 50 Bible verses for church programs
- Assisted in organizing educational activities for homeschool co-op

References

Available upon request

Caleb James Walker

Manatee County, FL | calebwalker@email.com | (123) 987-6543

Objective

Hardworking and dependable homeschool graduate with strong mechanical, problem-solving, and leadership skills developed through hands-on projects, family business support, and community service. Eager to gain experience in trades, outdoor work, or small business roles where integrity and initiative are valued.

Education

Homeschool High School Diploma

Graduation Date: May 2025

Relevant Coursework: Practical Math, Mechanical Skills, Auto Maintenance, Construction Basics, Entrepreneurship & Leadership

Key Skills

- Power tool operation & equipment care
- Yard maintenance & outdoor labor
- Time management & reliability
- Basic auto repair & oil changes
- Small engine troubleshooting
- Budgeting & money-handling
- Leadership in team projects
- Clear communication with adults and peers

Experience

Family Construction Helper

Walker Family Projects

2019–Present

- Assisted in building sheds, decks, and chicken coops with dad
- Learned safe tool usage, material prep, and project cleanup
- Measured, cut, and installed under supervision
- Followed timelines, adapted to changes, and completed repairs

Church Grounds Volunteer

Local Church – Manatee County, FL

2021–Present

- Helped maintain property landscaping and playground

- Participated in seasonal clean-up events
- Set up and tore down equipment for church events

Siblings & Livestock Care

Walker Family Home

2018–Present

- Fed and cared for goats, chickens, and dogs
- Rotated feed, tracked supply needs, and managed watering systems
- Assisted in care of younger siblings, including basic cooking and supervision

Part-Time Fast Food Team Member

Burger Barn – Bradenton, FL

2024–Present

- Handled food prep, customer service, and register transactions
- Learned to manage rush-hour pace and maintain clean workspaces
- Practiced teamwork, problem-solving, and personal responsibility

Projects & Accomplishments

- Built firewood rack and bench as independent projects
- Repaired family lawnmower with guidance
- Organized garage and labeled all family tools
- Managed family budget for animal feed supplies for 6 months

References

Available upon request