



# CLEANING CHECKLIST

## General Areas

	Dust all surfaces and remove cobwebs.
	Vacuum carpets and area rugs.
	Sweep and mop hard floors.
	Empty trash bins and replace liners.
	Clean mirrors and glass surfaces.

## Living Room

	Vacuum and fluff couch cushions.
	Dust and polish furniture.
	Vacuum carpets and area rugs.
	Clean mirrors and glass surfaces.
	Clean and sanitize the TV screen.
	Dust and polish furniture.

## Kitchen

	Clean and disinfect countertops.
	Wipe down appliances (oven, microwave, fridge).
	Scrub the sink and faucets.
	Sanitize cutting boards and cooking utensils.
	Empty and clean the trash can.
	Sweep and mop the floor.

## Bathroom

	Clean and disinfect the toilet, bathtub, and shower.
	Wipe down countertops and sink.

## Bedroom

	Change bed linens.
	Dust and polish furniture.
	Vacuum or sweep under the bed.

## Dining Room

	Dust and polish the dining table and chairs.
	Vacuum or sweep the floor.

