

A

Offer to take coats and belongings

Direct guests to area you will be entertaining in

L

Let them choose the activities

Offer a drink or snack

W

Let guests go first

Be attentive to their needs

A

Share, share, and share some more

Clear table for guests after a meal

Assist them in gathering items when time to leave

Y

Walk them to the door

Thank them for coming and invite them again

S

SMILE, BE INTERESTED, and BE JOYFUL