

Etiquette Quiz

1. When using a cell phone you should:
 - a) speak more loudly than usually
 - b) use a quiet conversational tone
 - c) hold the phone as close to your mouth as possible
 - d) use a whispered voice

2. When you are in a business meeting should you take a personal cell phone call or read a text message?
 - a) yes
 - b) no

3. When you are having a face to face conversation with someone and a text message comes through, should you read the text, while continuing to talk to the person?
 - a) yes
 - b) no

4. If you must take a cell phone call when engaged in a conversation you should?
 - a) leave the room immediately
 - b) pick up the phone and start talking
 - c) let the person you are talking with know that you have to take this and to please excuse you for one moment

5. It is using proper manners and etiquette to not text while having a face to face conversation with someone.
 - a) true
 - b) false

6. Where is it proper to turn your silencer on your cell phone on:
 - a) in a movie theater
 - b) in a church
 - c) in a courtroom
 - d) in a restaurant
 - e) all the above

7. In which places is it proper to NOT talk on your cell phone at?
 - a) doctors offices
 - b) library
 - c) museum
 - d) cemetery
 - e) restaurant
 - f) theaters

- g) elevators
- h) both a,b,c,d
- i) all of the above

8. When someone calls and the call is for someone who is not home, you should say:

- a. I'm sorry, but he is not home right now.
- b. I'm sorry, but he is not available right now. May I take a message?
- c. Just hang up.

9. If you are having a birthday party, and you are only inviting some of your friends in your class, the best way to send invitations is:

- a) Just pass them out at school secretly.
- b) Just pass them out at school in front of everyone
- c) Mail the invitations two weeks before the party.

10. At the table, you should pass food:

- a. From right to left
- b. From left to right
- c. Just reach and grab whatever you want

11. If you are introducing your mom, Jane Smith, to your friend Sam, you should say:

- a. Sam, meet my Mom, Mrs. Smith
- b. Mom, meet my friend Sam.
- c. Mom, this is my friend Sam. Sam this is my mom, Mrs. Smith.

12. Your mom says that a neighbor you often babysit for has left you a message for you to call her. You have too much homework this weekend to do any babysitting so you don't need to return her call. True or False

13. When you receive an invitation to a party and it includes the letters RSVP, should you always call and say if you will or will not be attending? Yes or No

14. You receive a gift from your favorite aunt. You don't need to make a big deal and write or call a thank you because you will be seeing her next month. True or False

15. As you walk down the sidewalk you pass a person in a wheelchair. It is most polite to just look the other way and to pretend you don't notice the person or his handicap. True or False

16. Before you leave a party you need to seek out the host or hostess to express your appreciation for the party, even though they may be busy with other guests. True or false

17. RSVP regrets only means the hostess will plan on you coming to the party unless you say you will not be there. True or False.

18. It is alright to call your parent's friends by their first names if you've known them for a long time. True or False

19. Should you stand up when being introduced to another person Yes or No

20. When someone gives you a compliment on your clothing, just ignore it or make fun of it. It looks vain to take a compliment too seriously. true or false

21. Accidents happen to everyone, but a polite person apologizes for bumps, spills, and mishaps to friends, family, and even to strangers. True or False

Answers

1. b
2. no, you should never look at your phone when in a business meeting, focus on the meeting.
3. no, you should not look at your cell phone while carrying on a face to face conversation with someone it shows them that you are truly not paying attention.
- 4.c
- 5.a
- 6.e
7. I all the above. Move to an area that is not enclosed to talk on your cell phone.
- 8.b
- 9.c
- 10 b---counterclockwise
- 11.c
12. false—your neighbor may be waiting to hear from you, you need to be respectful and return the call stating you cannot do it.
13. yes you should always let them know if you are going to be attending RSVP means “please respond” in French. This allows the hostess to plan for appropriate food.
- 14 false you need to send a thank you note asap and to let them know it arrived.
15. False, take that moment to look them in the eyes and smile and say hello, ignoring their handicap
16. True you need to tell your hostess thank you and let them know you had a wonderful time
17. true
18. false, always address adults with mr or mrs. unless they tell you different
19. Yes, stand when being introduced
- 20, false. It is better to take one and say thank you
- 21 true, no matter who you do something to accidentally, say excuse me right away