

Bedroom cleaning checklist

DONE	Daily cleaning
	Make the bed first, a room looks better with just a made bed
	Pick up any items on the floor
	Pick up any items on the tops of things
	Pick up any clothing and put where it goes
	If needed, sweep or vacuum the floor

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DONE	Weekly cleaning
	Wash the sheets and pillow case
	Dust any wood areas: desk tops, picture frames, window frames, etc
	Wipe tvs, computer screens, keyboards, mouse, picture frames, mirrors, and windows with glass cleaner
	Wipe with an antibacterial cleaner, cell phones, remotes, light switches
	Put cds/dvds in cases
	Launder clothing and put away in appropriate areas
	Sweep and mop or vacuum floors thoroughly, use the crevice tool to get into cracks

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DONE	Monthly cleaning
	Prepare to sort things: bags or boxes, for trash, return to another area of home, or give away
	Work in clock pattern around the room, in drawers, on shelves, etc place items in appropriate bag/box ---declutter!
	Straighten closets—hang clothing nicely, clean top and bottom of closet
	Straighten drawers—cleaning out as needed
	wipe walls, moulding, light fixtures
	Wipe off all furniture, bedposts, bookshelves, night stands inside and out
	File away any paperwork, discard magazines, and only keep out a few books
	Wipe down blinds/wash curtains
	Straighten book shelves, night stands, dresser tops etc